

PROCEEDINGS OF THE PRINCIPAL,

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No : .....

Dated : .....

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Sub : HSE Centralised Valuation Camp \_\_\_\_\_ 20\_\_\_\_ - Surrender of Earned Leave  
- sanctioning - reg

Ref : i) GO(RP) 4502/95 G.Edn Dated 20/12/1998  
ii) GO(P) 145/06 Fin. Dated 25/03/2006  
iii) Letter No: 2242/GI/204 G.Edn Dated 09/06/2004  
iv) Duty Certificate issued by the Camp Officer, \_\_\_\_\_  
v) Application for EL Surrender received from the incumbent dated \_\_\_\_\_

As per the reference cited (iv) above Sri/Smt \_\_\_\_\_ ,  
HSST \_\_\_\_\_ of this school was on duty in connection with HSE  
Centralised Valuation Camp held at \_\_\_\_\_  
from \_\_\_\_\_ to \_\_\_\_\_ ( \_\_\_\_\_ Days) as a part of Higher Secondary  
Examination March \_\_\_\_\_

He/She was prevented from enjoying vacation holidays for \_\_\_\_\_ days. Hence sanction is  
hereby accorded to avail surrender of earned leave for \_\_\_\_\_ days as on \_\_\_\_\_  
subject to the sanction of Accountant General(A&E), Kerala

Place: .....

Signature

Date : .....