

**STATEMENT OF FIXATION OF PAY  
IN SENIOR GRADE OF HIGHER SECONDARY TEACHERS**

*(Sanctioned in G.O (P) No.85/2011/Fin. Dated 26-02-2011)*

1. Name of Teacher with Designation : \_\_\_\_\_  
\_\_\_\_\_
2. Name of School : \_\_\_\_\_
3. Name of Sub district : \_\_\_\_\_
4. Name of district : \_\_\_\_\_
5. Date of commencement of continuous service : \_\_\_\_\_

6. Details of broken periods of service admissible for Grade including employment service  
*(broken service beyond 5 years at a stretch may be excluded)*

Sl No.	Nature of service with Name	From	To
(1)	_____	_____	_____
(2)	_____	_____	_____
(3)	_____	_____	_____

7. Date of completion of 8 years of service : \_\_\_\_\_
8. Date of which Higher/Senior/Selection Grade is admissible : \_\_\_\_\_
9. Date of option, if any : \_\_\_\_\_
10. Pay in the lower post with time scale : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
11. Next incremental stage in the lower time scale : \_\_\_\_\_
12. Next stage in the higher time scale : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

13. Pay fixed in the Higher/Senior Grade : \_\_\_\_\_  
time scale \_\_\_\_\_  
\_\_\_\_\_
14. Date of effect : \_\_\_\_\_
15. Normal date of next increment : \_\_\_\_\_
16. Remarks : \_\_\_\_\_

Certified that the details of service reckoned for fixation of pay consequent of grant of grade have been verified with reference ot relevant records including Service Book and found correct.

Signature

Place : \_\_\_\_\_

Name

Date : \_\_\_\_\_

Designation